

# Louisiana State Board of Medical Examiners

## Occupational Therapy Advisory Committee Meeting Minutes

Date: 11/9/12

Present: Sharon Crane, Leah Lecompte, Regine Dade, Gina Blanchard, Cindy Murray, Shantell Suane, Candace

Absent: Capp Lacour, Heather Canal

Issue	Discussion	Action	Responsible Party
Previous Meeting Minutes	Minutes distributed to members	Approved	OTAC
New Member Orientation	Reviewed general procedures & operating standards	Elaine will send revised personal appearance pack to board members	Elaine
Service Competency	Determine ways to ensure competency is met	Request permission from the board to post a sample of a competency form to increase awareness. -Notify licensees to make aware of requirement -Request proof of service competency with license renewal	Elaine – will speak to director before action is taken  Review 49.19D for statement regarding sending service competency to board upon renewal
Chapter 19 & 49 Revisions	Revisions entered into chapter 19 by Elaine	Compose letter to Dr. Marier, copy to Phil, and send revisions of Chapter 49 & 19 for review	OTAC
Review of Malpractice Case - Christine Dupre	Unable to determine negligence based on the information provided to the committee	Letter to Dr. Mouton	OTAC
Letter from Judd Patterson – 9/25/2012	Issue was resolved following last meeting	No action required	OTAC/Elaine
NBCOT Conference	Review of topics presented	No action required	OTAC
CEU Audits	10	10 of 10 approved	OTAC
OTAC Meetings	Proposed Dates: March 15, 2013 June 21, 2013 September 13, 2013 November 8, 2013		OTAC