

**THE LOUISIANA STATE  
BOARD OF MEDICAL EXAMINERS**

---

**MINUTES  
OF  
MEETING**

---

**AUGUST 12, 2019  
NEW ORLEANS, LOUISIANA**

---

A meeting of the Louisiana State Board of Medical Examiners, pursuant to lawful notice, was convened and called to order at 9:00 a.m., Monday, August 12, 2019, by order of the President, at the offices of the Board, 630 Camp Street, New Orleans, Louisiana.

Board Members present as follows:

Roderick V. Clark, M.D., President  
Terrie R. Thomas, M.D., Secretary-Treasurer  
Rita Y. Horton, M.D.  
Lester Wayne Johnson, M.D.  
Kim S. Sport, JD  
Daniel K. Winstead, M.D.  
James A. Taylor, Jr., M.D.

Board Members absent as follows:

Joseph Kerry Howell, M.D., Vice-President  
Kweli J. Amusa, M.D.  
Christy Lynn Valentine, M.D.

The following members of the Board's staff were present:

Vincent A. Culotta, Jr., M.D., Executive Director  
Lawrence H. Cresswell, DO, JD, Director of Investigations  
Aloma James, Director of Licensure  
Carol Chauvin, Compliance Investigator  
Jacinta Duthu, Administrative Program Specialist  
Rita L. Arceneaux, Confidential Executive Assistant

Legal counsel to the Board was present as follows:

LOUISIANA STATE BOARD OF MEDICAL EXAMINERS

Minutes of Meeting  
August 12, 2019

---

Philip O. Bergeron  
Michael G. Bagneris (Ret)

Members of the public present as follows:

See list attached

1. **Pledge of Allegiance.** The Pledge of Allegiance was recited by all.
2. **Minutes of July 29, 2019 Meeting.** The Board reviewed the minutes of its meeting held July 29, 2019. On the motion of Dr. Thomas, duly seconded by Ms. Sport and passed by unanimous voice vote, the Board approved the minutes of the meeting with all the necessary corrections.
3. **General Administrative Matters; Mary K. Peyton, Esq., General Counsel.** Dr. Culotta introduced Mary K. Peyton, Esq., who will be joining the Board's staff as General Counsel.
4. **Status Report on Action Items of Prior Board Meetings; Report on Assignments to Counsel.** The Board noted the action items as assigned to staff and counsel from previous meetings.
5. **Rulings and Advisory Opinions; Adam Arcement, M.D., FAAEM, Physician Assistant; Supervision.** The Board reviewed the draft reply prepared in response to the request of Adam Arcement, M.D., FAAEM, relative to his supervision of physician assistants at two urgent care clinics while living in Florida. Following review of the draft correspondence, on the motion of Ms. Sport, duly seconded by Dr. Thomas and passed by unanimous voice vote, the Board voted to approve the correspondence for dissemination informing Dr. Arcement that his activities would not be inconsistent with the applicable law or rules provided he changed his registration from primary supervising physician to locum tenens.
6. **Rulings and Advisory Opinions; Performance of IV Therapy.** The Board reviewed the inquiry received from Lisa Black, M.D., requesting information on the performance of IV Therapy such as who can start IV's, infuse the solutions, etc.,. Following review and discussion, it was the consensus of the Board to draft correspondence for the next meeting of the Board informing Dr. Black that certain allied health professionals may start IV therapy on the order of a physician.
7. **General Administrative Matters; President's Report.** The Board received the report of its President on his activities since the last meeting of the Board. Dr. Clark expressed his gratitude to the Board and the Governor for giving him the honor of serving the citizens of Louisiana. Dr. Clark asked that each meeting begin with the Pledge of Allegiance and the Declaration of Purpose of the Board. Following discussion on the Declaration of Purpose as drafted, on the motion of Ms. Sport, duly seconded by Dr. Horton and passed by unanimous voice vote, the Declaration of Purpose was adopted and will be placed on the homepage of the Board's website as follows:

“The mission of the Louisiana State Board of Medical Examiners is to protect and improve the health, safety and welfare of the citizens of Louisiana through licensing, regulation, research and discipline of physicians and allied health professionals in a manner that protects the rights and privileges of the licensees”. Dr. Clark also asked that Roberts Rules of Order be followed and on the motion of Dr. Horton, duly seconded by Ms. Sport and passed by unanimous voice vote, the Board approved following the 11<sup>th</sup> edition of Robert Rules of Order to the extent that it is in accordance with the Open Meetings Law and the Administrative Procedure Act. Finally, discussion ensued on the monthly presentation of the financial report. Following discussion, on the motion of Ms. Sport, duly seconded by Dr. Winstead, and passed by unanimous voice vote, the Board approved presentation of the financials on a quarterly basis. He concluded his report stating that several other matters would be discussed in executive session.

**8. General Administrative Matters; Executive Director’s Report.** The Board reviewed the report of its Executive Director on his activities since the last meeting of the Board. No further action was required or taken on this matter.

**9. General Administrative Matters; Review of Rules: Medications Used in the Treatment of Obesity.** The Board received the report of Drs. Taylor, Thomas and Howell on their meeting with Kasey Chenevert, M.D., regarding the Board’s rules on Medications Used in the Treatment of Obesity in follow-up to her request for modification of the Board’s obesity rules as to the criteria for initiation, maintenance and continuation, expanding the list of qualifying comorbid conditions and allowing prescription of separate components of approved medications. Following the report, on the motion of Dr. Taylor, duly seconded by Dr. Johnson and approved by unanimous voice vote, the Board voted to solicit input from experts in the field of obesity.

**10. Rules and Regulations; Rules Notices for Intent to Adopt; Marijuana for Therapeutic Use by Patients Suffering from a Debilitating Medical Condition; Personal Appearance; Jesse McCormick, Louisiana Therapeutic Association.** Jesse McCormick appeared before the Board to discuss concerns with the rules Noticed for Intent to Adopt: Marijuana for Therapeutic Use by Patients Suffering from a Debilitating Condition, specifically regarding the treatment of patients, no matter their location. Mr. McCormick was advised that in order to amend the rules to eliminate the current residency requirement it would be necessary that he submit his request in writing to the Board.

**11. Rules and Regulations.**

- a. Final **Rules/Amendments**: None published since the last meeting of the Board.
- b. **Rules/Amendments; Noticed for Intent to Adopt: Genetic Counselors**: Pursuant to the Board’s request, a rulemaking effort commenced to develop rules for Genetic Counselors, to accommodate the new law contained in Act 593 (HB 753, Rep. Stokes) of the 2018 Regular Session of the Legislature, which established this category of health care providers under the Board’s jurisdiction. Staff and counsel developed a draft set of rules and forwarded the draft to the Genetic Counselors Advisory Committee for review. The Committee approved the draft and requested additional changes relative to CME renewal. At its October 2018 meeting, the Board approved providing a *Notice of Intent* to adopt the new rules. The *Notice of Intent* appeared in the December 2018 edition of the *Louisiana Register*. Following publication of the *Notice of Intent*, the Board did not receive a timely

request for a public hearing but did receive written comments from one commenter. During its February 2019 meeting, the Board considered the written comments submitted by its Genetic Counselors Advisory Committee concerning the intent of the law as to the need for a collaborating physician for every licensee rather than only for those who engage in the functions identified in R.S. 37:1360.103B. Following review and discussion, the Board voted to make substantive changes to the proposed rules previously noticed (require a CP for those licensees who engage in R.S. 37:1360.103B functions) and, in the interim, conform its application attestation to capture the revisions. At its March 2019 meeting, the Board approved providing a Potpourri Notice in the *Louisiana Register*. The Potpourri Notice appeared in the April 2019 edition of the *Louisiana Register*. A hearing to consider comments on the proposed substantive changes was held on May 30, 2019. No written comments were received and no one appeared at the hearing to present oral comments. Following review and discussion during the June 2019 meeting, the Board approved submission to the Legislative Oversight Committees and, provided no oversight changes are recommended, promulgation of the amendments upon publication in the *Louisiana Register*. On July 3, 2019, a report was submitted to the legislative oversight committees for consideration. The time for an oversight hearing expired. Publication of the final rule amendments is anticipated in the August edition of the *Louisiana Register*.

**Telemedicine:** At its December 2018 meeting, the Board considered a request for clarification of the “in-state” requirement contained in .7505C of its telemedicine rules for consistency with the law and so that, as applied, it would not inadvertently impact physicians from prescribing medication or other health care services to their patients who may be vacationing or temporarily outside of Louisiana to the extent that such are permitted in other jurisdictions. Following review and discussion at its December 2018 meeting, the Board voted to amend .7505C., of the rules by deleting the words “in this state” and provide *Notice of Intent* to adopt the amendment in the *Louisiana Register*. The proposed rule amendments were submitted to the OLR for approval. The OLR advised that because the amendment merely brings the rule into compliance with the wording of the law, Commission approval was not required. The *Notice of Intent* was published in the April 2019 edition of the *Louisiana Register*. Neither a request for a public hearing or written comments were received during the comment period. Following review and discussion during the June 2019 meeting, the Board approved submission to the Legislative Oversight Committees and, provided no oversight changes are recommended, promulgation of the amendments upon publication in the *Louisiana Register*. On July 3, 2019, a report was submitted to the legislative oversight committees for consideration. The time for an oversight hearing expired. Publication of the final rule amendments is anticipated in the August edition of the *Louisiana Register*.

**Therapeutic Marijuana:** Pursuant to the Board’s request, a rulemaking effort has been commenced to accommodate several changes in the law resulting from Acts 496 (HB 627, Rep. Lyons) and 708 (HB 579, Rep. James) of the 2018 Regular Session of the Legislature. In conformity with the law, the proposed changes: (i) add various conditions to the definition of a *debilitating medical condition*, for which therapeutic marijuana may be recommended by a physician; and (ii) clarifies two provisions in conformity with the Board’s prior advice (e.g., 7705A.5, 7714A.4). The draft also highlighted several provisions that were the subject of a request for rule making, which the Board denied/deferred pending the conclusion of the 2018 legislative session. During the September 2018 meeting, the Board reviewed the proposed amendments and considered items noted in a request for rulemaking. Following discussion

and comment from numerous members of the public, the Board voted to adopt a number of proposed amendments including (i) to include post-traumatic stress disorder and chronic/intractable pain as debilitating medical conditions, given their addition to the law by Act 709 of the 2018 Regular Session of the Legislature (7705A) See: definition of *Debilitating Medical Condition*; (ii) eliminate the 100 patient limit (impose no limit) on the number of patients for whom a physician registered with the Board may recommend therapeutic marijuana (7707A.2, 7709B.); (iii) remove the requirement that the physician re-examine the patient at intervals not to exceed 90 days and instead leave the frequency of follow-up examinations to the judgment of the treating physician (7717A.6); adopt other changes made necessary for conformity with the law and consistency with prior Board advice. Given that requirement of the law that defines a recommendation for therapeutic marijuana to be an “order from a physician...authorized by the Board to recommend medical marijuana that is patient-specific and disease-specific”, the Board did not modify the rule requirements relative to form, amount, dosage and instruction for use (7721A.4: 7729D). In addition, the Board suggested additional amendments to the rules for conditions associated with autism spectrum disorder (Act 496 of the 2018 Regular Session) for review. Following review and discussion at its October 2018 meeting, it was the consensus of the Board to defer providing *Notice of Intent* to adopt the amendments until it had further opportunity to consider and explore the amendment to certain new definitions made necessary by Act 496. Upon further consideration and discussion at its December 2018 meeting, the Board voted to (i) revise the definitions for “consult or consultation” and “pediatric subspecialist”; (ii) in response to a request for clarification by the Louisiana Hospital Association, amend the definition of “Bona-Fide Physician-Patient Relationship” (7705A) to eliminate the unintended consequences of in-person examinations conducted at locations other than a physician’s physical practice location, which are contained in the physician’s registration with the Board; and (iii) provide *Notice of Intent* to adopt all of the proposed amendments following approval from the OLRC. The *Notice of Intent* appeared in the April 2019 edition of the *Louisiana Register*. A request for a public hearing was submitted to the Board, *albeit* untimely, by a professional association concerning the proposed definition of “pediatric subspecialist”. The submission was considered and accepted by staff as a written comment and the commenter was advised that it would be considered at the June 2019 meeting. Following review and discussion during the June 2019 meeting, the Board approved submission of the required reports to the OLRC and Legislative Oversight Committees and, provided no changes are recommended, promulgation of the amendments upon publication in the *Louisiana Register*. On July 2, 2019, a report was submitted to the OLRC for consideration at the Commission’s next meeting. The OLRC scheduled a meeting for August 22, 2019 and will consider this and other items at that time. **Physician; Fellowship Training Permit:** Pursuant to the Board’s request, a rulemaking effort has been undertaken to amend its rules to provide for a short-term training permit that would accommodate fellowship training that is not accredited by the ACGME, that is offered by a Louisiana medical school or major teaching hospital with an underlying ACGME accredited residency training program in the same specialty as the fellowship. The Board reviewed a draft of the rules presented for review and discussion. Following review and discussion at its October and December 2018 meetings, it was the consensus of the Board to provide a preview draft to various stakeholders. After the report from various stakeholders was received, the Board voted to provide a *Notice of Intent* to adopt the rules and to submit to the OLRC for approval. The

OLRC approved the proposed amendments. The *Notice of Intent* appeared in the April 2019 edition of the *Louisiana Register*. Neither a request for a public hearing or written comments was received during the comment period. Following review and discussion during the June 2019 meeting, the Board approved submission of the required reports to the OLRC and Legislative Oversight Committees and, provided no changes are recommended, promulgation of the amendments upon publication in the *Louisiana Register*. On July 2, 2019, a report was submitted to the OLRC for consideration at the Commission's next meeting. The OLRC scheduled a meeting for August 22, 2019 and will consider this and other items at that time.

**c. Rules/Amendments Under Development: Physician Compounding Medication:**

At its December 2014 and January 2015 meetings, the Board reviewed Emergency Rules adopted by the Louisiana Board of Pharmacy to reflect certain changes in federal law concerning compounded medication. Following review and discussion, the Board elected to undertake a rulemaking effort as to physicians who compound medication in order to insure consistency with federal and state law and regulations. A draft will be presented for initial review and consideration in due course. **Physician Advertising; Board**

**Certification:** At its March 2015 meeting, the Board determined to undertake a rulemaking effort to establish a process for its approval of certifying boards, alternative to the ABMS and AOA, for purposes of physician advertising of *Board Certification*. The Board directed that a draft be prepared and presented for review and approval. In conformity with the Board's direction, a draft was presented for initial review and discussion at the April 2015 meeting. At its May 2015 meeting, the Board approved publication of a *Notice of Intent* to adopt the rule amendments in the *Louisiana Register*. An additional word change was discussed and pre-notice input was received from interested parties. Following review and discussion, the Board elected to defer this effort to allow further consideration and input by other stakeholders. Inasmuch as further input had not been received, it was the consensus of the Board to write to several interested parties to ask for their input by the May meeting of the Board. During the May 2016 meeting, the Board reviewed the additional information submitted by the various stakeholders and entertained brief presentations by interested parties. Following discussion, the Board voted to defer action on this rule-making effort pending further review and voted to designate a Special Committee consisting of individuals recommended by the deans of the state's medical schools and a former Board member, to provide information on the processes involved in the accreditation of physician post-graduate training. During its January 2017 meeting, the Board received the committee's input. Following discussion, the Board requested certain changes to the draft previously appearing on its agenda, along with additional information for its consideration. Following further discussion and consideration at its April 2017 meeting, the Board voted to provide *Notice of Intent* to adopt Draft 2(A). During the March 2018 meeting, the Board determined to defer moving forward to the next step of the rulemaking process until it had an opportunity to further explore and consider all other available options, as well as the outcome of a bill introduced in this session of the Louisiana Legislature that would remove its jurisdiction to act in this matter (See SB 186).

**Physicians; Licensure:** Amendments to the physician licensure rules as suggested by staff was presented for initial review and discussion to update generally for consistency with current standards and make other substantive and technical modifications made necessary by the passage of time and current practices. Following review and discussion at its January 2018 meeting, the Board suggested proceeding slowly with the proposed

changes to consider how such changes may affect other Sections of the rules. In the interim, the Board approved moving forward with the suggested amendment to §417B to clarify that a renewal reminder would be mailed to licensees in lieu of an actual application.

**Physicians; Complaints and Investigations:** – Pursuant to the Board’s request, a rulemaking effort was commenced to conform its rules on complaints and investigations to various changes in the law resulting from Act 599 (HB 778, Rep. K. Jackson) of the 2018 Regular Session of the Legislature. A draft was presented for initial review and consideration. Following review and discussion at its October 2018 meeting, it was the consensus of the Board to provide a preview draft to various stakeholders prior to providing *Notice of Intent* to adopt the amendments. Following a report that there had been no negative feedback from the various stakeholders, at its December 2018 meeting, the Board voted to provide *Notice of Intent*. At the request of the President, the rule effort was delayed until the March 2019 meeting to provide the Board the opportunity to consider a new rule on the assessment of fees in administrative disciplinary proceedings. During the June 2019 meeting, the Board voted to provide *Notice of Intent* to adopt the originally proposed amendments in the *Louisiana Register* and give further consideration to the rule on assessment of costs. **Physician Practice; Therapeutic Marijuana:** Act 284 (2019 Regular Session), amended state law governing medical marijuana in a manner that impacts the Board’s existing rules in several respects e.g., removes the: (i) requirement for annual reporting by the Board to the legislature as to any additional diseases or conditions that should be added or removed from the list of debilitating conditions; (ii) requirement that a physician utilize *step therapy or fail first* protocols; and (iii) physician domiciliary requirement for a physician to recommend marijuana.

d. **Potpourri Notice/Petitions for Rulemaking (Act 454 Notice):** Pursuant to Act. 454 of the 2018 Regular Session of the Louisiana Legislature, codified as La. R.S. 49:953(C)(2), at least once prior to January 1, 2020, and at least once during every six-year period thereafter, each agency which engages in rulemaking is required to conduct a public hearing for the purpose of allowing any interested person the opportunity to comment on any rule of the agency which the person believes is contrary to law, outdated, unnecessary, overly complex, or burdensome. Notice of the meeting must be published in the *Louisiana Register* no later than thirty days prior to the meeting, submitted electronically to the appropriate legislative oversight committees, and provide notice to all persons who have made timely request of the agency for notice of rule changes. The agency is required to consider and respond to each submission, describing the principal advantages and disadvantages of the suggest changes and may prepare a statement explaining the basis and rationale for the rule in question identifying the data and evidence upon which the rule is based. All submission, which must be made in writing to the Board, and the agency responses must be submitted to the legislative oversight committees. Consistent with the law, a *Potpourri* Notice was presented for consideration and approved at the June 2019 meeting for publication in the July 20, 2019 edition of the *Louisiana Register*. Legislative notice has been provided. The public hearing was scheduled for October 14, 2019 at 9:00 a.m. Agencies are required to prescribe by rule the form for petitions for adoption, amendment or repeal of a rule and the procedure for their submissions, consideration and disposition. A draft rule to address such petitions remains under consideration by the Board.

**12. Public Comments.** The President asked if anyone from the public had questions and/or comments. Hearing none the public session concluded.

**[13.] Minutes of July 29, 2019 Executive Sessions.** On the motion of Dr. Winstead, duly seconded by Dr. Horton and passed by unanimous voice vote, the Board convened in executive session to review the minutes of its executive sessions conducted during the meeting of July 29, 2019. Following review and discussion, the Board resumed in open session. On the motion of Dr. Horton, duly seconded by Dr. Winstead and passed by unanimous voice vote, the Board approved the minutes of the executive sessions conducted during its meeting of July 29, 2019 with any necessary corrections.

**[14.] Report on Pending Litigation.** On the motion of Dr. Winstead, duly seconded by Dr. Horton, the Board convened in executive session to receive the report of legal counsel on pending litigation to which the Board was a party, and the status of proceedings for judicial review of prior Board decisions, La. Rev. Stat. § 42:17A(2). No further action required or taken on this matter.

**[15.] Personal Appearances/Docket Calendar.** On the motion of Dr. Taylor, duly seconded by Dr. Johnson, and passed by unanimous voice vote, the Board convened in executive session, to review the calendar of personal appearances and docketed hearings, as matters relating to the character and professional conduct of a licensee and allegations of misconduct, La. Rev. Stat. 42:17 A(1), (4). No further action was required or taken on this matter.

**[16.] Investigative Reports.** On the motion of Dr. Thomas, duly seconded by Dr. Taylor, and passed by unanimous voice vote, the Board convened in executive session, to consider the investigative reports as a matter relating to the character and professional conduct of a licensee, and allegations of misconduct, La. Rev. Stat. §42:17A(1) and (4). Following review and discussion the Board resumed in open session. On the motion of Dr. Johnson, duly seconded by Dr. Thomas and passed by unanimous voice vote, the Board made the following decisions:

- a. Administrative Complaints The following Administrative Complaints were accepted and approved for scheduling of a pre-trial conference and formal hearing:

- Docket No., 19-I-169
  - Docket No., 18-I-786

- b. Interim Action: The Board approved the Interim Action that had been handled by the President:

- Docket No., 19-I-201

- c. Formal Investigations: The Board approved an extension of 180 days to commence a formal investigation in the following matters:

- Investigation No., 19-509
  - Investigation No., 19-444
  - Investigation No., 18-928
  - Investigation No., 18-902

- Investigation No., 19-427
  - Investigation No., 19-462
  - Investigation No., 19-499
  - Investigation No., 19-553

MINUTES OF MEETING  
AUGUST 12, 2019

Investigation No., 19-398	Investigation No., 19-628
Investigation No., 19-440	Investigation No., 19-397
Investigation No., 18-441	Investigation No., 18-332
Investigation No., 19-390	Investigation No., 19-406
Investigation No., 19-451	Investigation No., 19-450
Investigation No., 18-496	Investigation No., 19-497
Investigation No., 18-541	Investigation No., 19-484
Investigation No., 18-898	Investigation No., 19-483
Investigation No., 18-915	Investigation No., 19-510
Investigation No., 19-389	Investigation No., 17-613

- d. Consent Order: The following Consent Order was rejected:

File No., 18-I-388

- e. Closed/Dismissed: To approve closing/dismissing the following matters:

File No., 19-I-531

File No., 19-I-467

File No., 19-I-466

- f. Closed/Dismissed: The following matters were closed/dismissed with a Letter of Concern:

File No., 18-I-758

File No., 18-I-120

- g. Closed Complaints Cases: The Board reviewed the Closed Complaint Cases Report for the month of July 2019.

**[17.] Professional Liability Report.** On the motion of Dr. Thomas, duly seconded by Dr. Johnson and passed by unanimous voice vote, the Board convened in executive session to consider the report on professional liability cases reviewed since the last meeting of the Board as matters relating to the character and professional conduct of a licensee and allegations of misconduct, La. Rev. Stat. § 42:17A(1) and (4). No further action was required or taken on this matter.

**[18.] General Disciplinary Matters.** On the motion of Dr. Winstead, duly seconded by Dr. Thomas, the Board convened in executive session to consider the request relating to the execution or modification of a Decision and/or Consent Order as matters relating to the character and professional conduct of licensees, pursuant to La. Rev. Stat. §42:17A(1) and (4). Following review and discussion, the Board resumed in open session and upon the motion of Dr. Thomas, duly seconded by Ms. Sport and passed by unanimous voice vote, made the following decisions:

- a. Wilcox, Moses Edward, Sr., M.D. – To approve the request of Moses Edward Wilcox, M.D., for reinstatement of his license to a full, unrestricted status.

MINUTES OF MEETING  
AUGUST 12, 2019

---

b. Allied Health Monitoring Report – To note receipt of the Allied Health Monitoring Report for the 2<sup>nd</sup> quarter of 2019.

**[19.] Licensure and Certification; International/Foreign Medical Graduate.** On the motion of Dr. Thomas, duly seconded by Dr. Winstead, and passed by unanimous voice vote, the Board convened in executive session to consider a matter relating to the character and professional conduct and allegations of misconduct of a licensee, La.Rev.Stat. § 42:17A(1) and (4). Following the discussion relative to acceptance of non ACGME accredited fellowship programs, the Board resumed in open session. On the motion of Dr. Taylor, duly seconded by Dr. Thomas and passed by unanimous voice vote, the Board voted to deny the request for a waiver of the licensure requirements in a non-accredited fellowship program for the following inasmuch as the rules regarding this matter should be finalized in a couple of months:

Ghori, Uzai Khan

**[20.] General Administrative Matters; Legislative Auditors Performance Audit Report; Plan of Action.** On the motion of Ms. Sport, duly seconded by Dr. Thomas, and passed by unanimous voice vote, the Board convened in executive session, to consider the plan of action relative to the Legislative Auditors Performance Audit Final Report, pursuant to, La.Rev.Stat., 42:17A(10). Following review and discussion, the Board resumed in open session. On the motion of Dr. Thomas, duly seconded by Dr. Howell and passed by unanimous voice vote, approved the updated plan of action.

**21. General Administrative Matters; CE Broker, Inc., Continuing Education Tracking System.** The Board discussed the implementation of the new tracking system for continuing medical education for all licensees. Following review and discussion, on the motion of Dr. Taylor, duly seconded by Ms. Sport, and passed by unanimous voice vote, the Board voted to begin development of rules relative to the requirement that all licensee must provide documentation of continuing medical education in compliance with the various licensure categories on an annual basis with the audit process beginning upon promulgation of the rules.

**[22.] General Administrative Matters; Personnel, Security and Other Administrative Matters.** On the motion of Dr. Thomas, duly seconded by Dr. Horton, and passed by unanimous voice vote, the Board convened in executive session to consider matters relating to personnel, security and other administrative matters, pursuant to La.Rev.Stat. 42:17A(3). No further action was required or taken on this matter at this time.

**23. Next Meeting of the Board.** The President reminded the members that the next meeting of the Board was scheduled for September 16, 17, 2019.

**I HEREBY CERTIFY** that the foregoing is a full, true and correct account of the proceedings of the meeting of the Louisiana State Board of Medical Examiners, save for executive session of the Board conducted therein, held on August 12, 2019 and approved by the Board on the 16<sup>th</sup> day of September, 2019.

Witness my hand and seal of the Louisiana State Board of Medical Examiners this 16<sup>th</sup> day of September 2019.

MINUTES OF MEETING  
AUGUST 12, 2019

---

\_\_\_\_\_  
Terrie Roselyn Thomas, M.D.  
Secretary-Treasurer

Attest:

\_\_\_\_\_  
Roderick Vince Clark, M.D., MBA  
President